

## **ARETIANS RFC HIRE TERMS & CONDITIONS**

**'ARFC'** means Aretians Rugby Football Club Limited

**'You'** means the person who is hiring our facilities and entering into a contract with ARFC when you pay your deposit.

**Deposit:** A deposit formed as part of your hire charge is required within 7 working days of making your booking to secure the venue. This will be non-refundable if you decide to retract your booking.

**Payment:** Payment for the outstanding amount must be paid in full within 7 days prior to the event taking place. If payment is not received your booking may be cancelled and your deposit will be non-refundable.

**Cancellation:** In the event of cancellation required, you must inform us as immediately apparent and no later than 48 hours prior to your event date.

**Hire Period:** Please ensure you include any set-up time and take-down time within your booking. The period of hire will run from the hours noted in your booking form.

Last orders will be between 11:20pm and 11:30pm, with the premises vacated by all guests no later than midnight.

**Licences:** The clubhouse bar has a licence that permits us to serve alcohol to anyone over 18 years of age. We reserve the right to request identification of age. Entertainment is permitted until 11.00pm. Special licences/extensions to licences must be requested in advance and any additional costs incurred will be charged to You.

Only alcohol purchased through the clubhouse bar may be consumed on the premises. Any alcohol purchased offsite and consumed within club premises, will be confiscated and disposed of by staff.

**Use of Facilities:** You may only use the facilities you have hired and as detailed in your booking form.

**Catering:** ARFC has a preferred supplier who can supply a range of menu options to You with advanced prior notice at time of booking. ARFC does not accept any liability for the provision of catering via any caterer. You may use your own caterer or bring your own food to the premises providing all waste is removed and taken away from the premises.

**Health & Safety:** You are responsible for the health and safety of children and those under 18 years of age whilst on our premises. You must ensure that there are no more than 70 people in

the clubhouse for seated entertainment or receptions, and no more than 100 where seating is not available for all persons.

**Risk Assessment:** Depending on the number of people attending your event we may require a risk assessment to be undertaken.

**Fire:** Fire exits are clearly marked. The assembly point in the event of an evacuation due to fire is the clubhouse carpark.

**Room Decoration:** You may access the space hired no sooner than 2 hours before your booking. This can be altered by mutual agreement by ARFC and You. You may affix banners and balloons to the walls with bluetak only. No nails, glue, or heavy-duty adhesive is permitted. If in doubt please ask. All decorations must be removed and taken away with You after the event.

**Cleaning:** You are responsible for removing all items of decoration and items supplied by You after the event. Any waste must be placed in dustbin bags – taken outside and placed in the appropriate ‘wheelie bins’.

**Insurance:** We do not require public liability or third-party insurance if you are hiring our clubhouse for a family celebration/occasion.

**Clubs/Organisations/Business:** If you are hiring our grounds e.g., pitches then you will be required to send us a current public liability/third party insurance certificate. You will be held responsible for any damage caused to the playing surfaces of any of our pitches and associated equipment such as railings, fencing, lighting.

**Third-Party:** If you are hiring our clubhouse/grounds and wish to use a third-party business e.g., entertainment, caterer, inflatables, etc., then you must provide the club with a copy of the business’s third-party/public liability certificates if requested by ARFC prior to your event.

**Behaviour:** You are responsible for ensuring that all visitors adhere to our ethos of a polite, family friendly venue. You are responsible for the behaviour of all persons using the premises, whatever their capacity. On departure, please ensure that everyone leaves in a quiet and thoughtful manner so as not to disturb our neighbours.

We reserve the right to refuse service and ask guests to vacate the premises in the event of threatening, violent or disorderly behaviour.

**Smoking:** Smoking and vaping is not permitted inside the clubhouse. Designated areas outside of the building can be used.

**WIFI:** WIFI is available in the clubhouse and is free of charge for event use only and not available to guests.

**Indemnification:** You shall indemnify ARFC for the cost of repair of any damage done to any part of the property including the curtilage, or the contents of the buildings that may occur during the period of hiring or as a result of the hiring.

**Our disclaimers:** We accept no responsibility for the loss of or damage to the hirer's or hirer's guests' property, vehicles in the car park, or their contents.  
If our premises, or any part of it, is rendered unfit for the use for which You have hired it, we shall not be liable for any resulting loss or damage whatsoever.